Free reference checklist. Not an official MSHA form. Requirements differ by training category - see the source resource before relying on this for compliance.

TRAINING CATEGORIES

Category	Hours	Timing	Who
New miner training (46.5)	24 hrs minimum	4 hrs before work; rest within 60/90 days	New miners with no prior surface mining experience
Newly hired experienced miner (46.6)	No fixed hours	Required subjects before work; self-rescue within 60 days	Experienced miners newly hired by this operator/contractor
New task training (46.7)	As needed for the task	Before assigned to a task with no prior experience	Any miner assigned a task they haven't done or aren't experienced in
Annual refresher (46.8)	8 hrs / year	Within 12 months of hire, then within 12 months of the last one	Every miner, every year
Site-specific hazard awareness (46.11)	As needed to cover site hazards	Before exposure to site hazards	Miners moving sites, and non-miners on site (visitors, vendors, delivery, etc.)

TRAINING RECORDS - WHAT TO KEEP

- [ ] Printed full name of the person trained
- [ ] Type of training, duration, and date received
- [ ] Name of the competent person who provided the training
- [ ] Mine name and MSHA identification number
- [ ] Signed certification statement (by the person named in the training plan)
- [ ] MSHA Form 5000-23, or another form containing the same information
- [ ] Copy provided to the miner at the points the regulation requires
- [ ] Retained during employment + at least 60 days after termination
- [ ] Annual refresher records specifically: retained at least 2 years